OMEGAFI®

January 9, 2023

ICS

Are you prepared for Spring 2023 recruitment?
Follow these 4 EASY STEPS BEFORE recruitment begins!

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1. If you want PNMs to log into ICS during recruitment to make selections or view schedules, check the **PNM Password Screen**. *Also see:*

- **Learn how to add/manage users**
- **How to log into ICS**

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2. Update your **party times** for each round.

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3. Make sure ALL **PNMs are in groups**.

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4. Set up your **1st Round Schedule**, if needed.

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Need help? Use the **ICS Help Center**! Search for articles **24/7** to answer any questions.

Need login support? Watch the **this video** or see our **Login Help Center**.

Questions? Email **support@icsmg.com** or text **855.755.8551 (text only)**. Also see: **How will ICS manage the issues I report?**

Need training? Schedule it SOON via the link on the message board!

If you received this email in error, update the **Contact Setup** *screen or forward it to your new advisor. Do not send contact updates to ICS support. Thank you!*